Dear Practice Manger and Medical Director,

I hope this letter finds you well. We are excited to announce an opportunity for your team members to advance their careers through our program at the MVP School for Veterinary Professionals. Although our program is currently unaccredited, we are actively pursuing accreditation to offer an associate in applied science degree in Veterinary Technology.

This program is being offered free of charge to MVP team members and is designed to provide them with the knowledge and skills necessary to excel in their roles. However, participation in the program will require a commitment of time and effort from both the students and your clinic.

The program is structured in 10-week quarters. Although listed as a 6-quarter diploma program now, should we obtain accreditation for the associate degree granting program, it will be increased to an 8-quarter program. If we are approved institutionally and by the AVMA as we hope, students wishing to pursue the associate's degree will continue through to the full 8 quarters. If accredited, graduates will be able to sit for the VTNE as required to become credentialed technicians.

**Key Points to Note:**

1. **Skills-Based Assessments:** There will be various skills-based assessments that students must complete. These assessments require sign-off from a qualified practitioner ( veterinarian or a credentialed veterinary technician), ensuring that students meet the necessary competencies.
2. **Travel for Skills Labs:** As part of the program, students may need to travel to a skills lab to gain hands-on experience with large animals and exotic species, which are not typically encountered in general practice. Travel should be minimal, and the classes it is required for occur currently in the 6th quarter of the program.

We believe that the success of this program depends significantly on the support and encouragement of the clinic staff and management. By investing in the development of your team members, you are not only enhancing their professional growth but also benefiting your clinic by fostering a more skilled and knowledgeable team.

We are committed to providing comprehensive support to both the students and your clinic throughout this program. Should you have any questions or require further information, please do not hesitate to contact us.

Thank you for your time and consideration. We look forward to working with you to help your team members achieve their educational and professional goals.

If you have any questions, you can reach out to Lisa Kernaghan, the Provost and Program Director: lisa.kernaghan@mvetpartners.com.

If you are in agreement with the details and responsibilities laid out in this document, please sign below.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Signature

\_\_\_\_\_\_\_\_\_\_\_\_
Date